

## Draft Workshop Plan for Capacity-Building Module #1, PTUK, July 2011

| Pre-Workshop Preparation<br>(PTUK Team & TC Consultants) |  |
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| <b>Sunday<br/>July 3</b>                                 | <ol style="list-style-type: none"> <li>1. Overview of goals, objectives and schedule of Capacity-Building Module (CBM)</li> <li>2. Clarify roles and responsibilities</li> <li>3. Review and finalize daily workshop schedules</li> <li>4. Review status of enrolment and scheduling of Summer School Simulation (July 17-20)</li> <li>5. Inventory handouts, software and Websites to be used in workshops</li> </ol>   |
| <b>Monday<br/>July 4</b>                                 | <ol style="list-style-type: none"> <li>1. Review equipment needs and set up</li> <li>2. Final check of status of all technical aspects: Internet; equipment; software</li> <li>3. Install and test run all software and online tools</li> <li>4. Create a Wiki workspace (PBWorks) specifically for the CBM</li> </ol>   |
| Stage 1  |  |
| <b>Tuesday<br/>July 5</b>                                | <ol style="list-style-type: none"> <li>1. Overview of goals, objectives and schedule of Capacity-Building Module (CBM)</li> <li>2. Guided tour of the software and online tools to be introduced and used in workshops and summer school lessons</li> <li>3. Create a Google account (if don't already have one) and explore Google Docs</li> <li>4. Practice editing the same document in real time with co-participants</li> <li>5. Create a personal Wiki page on the CBM Wiki workspace</li> <li>6. Add and edit elements to a Wiki page —text, docs, images, video, links, plugins, and more.</li> <li>7. Install Inspiration and use it to brainstorm questions for CBM satisfaction survey</li> </ol>   |
| <b>Wed<br/>July 6</b>                                    | <ol style="list-style-type: none"> <li>1. Explore ITEEA's <i>Standards for Technology Literacy</i> (STL)</li> <li>2. Compare the STL with those of the BA program: group work; use Inspiration (software) to brainstorm and extend the analysis of STLs for Pre-Service Technology Education programs in Palestine</li> <li>3. Create a personal blog and link it to the CBM Wiki and post a blog entry that combines text, images, and links to blogs of co-participants</li> <li>4. In groups (by academic specialization?) discuss the role of technology in one's life; use Inspiration to brainstorm; share ideas as a group, then post personal opinion on blog</li> <li>5. Get SurveyMonkey account and collaboratively create a satisfaction survey to evaluate the CBM workshops</li> </ol> |
| <b>Thursday<br/>July 7</b>                               | <p>Lab Day</p> <p>Participants work on projects: STL for Palestine; blogging and wiki editing; SurveyMonkey projects</p>   |
| Stage 2  |  |
| <b>Saturday<br/>July 9</b>                               | <ol style="list-style-type: none"> <li>1. Examine the learning theory behind the principle of "Backward Design" (Understanding by Design); overview of the three stages of <i>Understanding by Design</i> (UbD)</li> <li>2. <i>Understanding by Design</i> (UbD) Stage 1: Desired Results</li> <li>3. Create WebQuest account and learn how to use QuestGarden tools and resources for designing and building a WebQuest</li> <li>4. Explore and build a model WebQuest demo: "New Green for Nablus"</li> <li>5. Explore <i>delicious.com</i>: how to use social bookmarking to search the Web for information and links for WebQuest</li> </ol>   |
| <b>Sunday<br/>July 10</b>                                | <ol style="list-style-type: none"> <li>1. UbD: Stage 2: Assessment Evidence</li> <li>2. Create VoiceThread accounts and practice creating, commenting, and sharing VoiceThreads.</li> </ol>  |

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| <b>Monday<br/>July 11</b>   | <ol style="list-style-type: none"> <li>1. UbD: Stage 3: Learning Plan</li> <li>2. Register for "RubiMaker" and create a rubric for "New Green for Nablus" WebQuest</li> <li>3. Create "mini-course" wikis for the summer course simulation</li> </ol>   |   |
| <b>Stage 3</b>              |   |   |
| <b>Tuesday<br/>July 12</b>  | <ol style="list-style-type: none"> <li>1. Use UbD approach and template to plan a unit based on a course in the BA list of courses<br/><b>Note:</b> participants are to work in groups based on their shared areas of specialization and/or courses they teach</li> <li>2. Add content to mini-course wikis</li> </ol>    |   |
| <b>Wed<br/>July 13</b>      | <ol style="list-style-type: none"> <li>1. Use UbD approach and template to plan a unit based on a course in the BA list of courses<br/><b>Note:</b> participants are to work in groups based on their shared areas of specialization and/or courses they teach</li> <li>2. Update content to mini-course wikis</li> </ol> |   |
| <b>Thursday<br/>July 14</b> | <ul style="list-style-type: none"> <li>• Lab Day</li> </ul> Mini-presentations of units and lessons prepared for the Summer School Simulation   |   |
| <b>Stage 4</b>              |   |   |
| <b>Sunday<br/>July 17</b>   | <b>Summer School</b>  | <b>MERC Workshops</b>   |
|                             | <ol style="list-style-type: none"> <li>1. Teach mini-lesson</li> <li>2. Self- and peer-assessment</li> <li>3. Revise plan for next day's lesson</li> <li>4. Update wiki and blog</li> </ol>   | <ul style="list-style-type: none"> <li>• Meeting and introductions with members of Palestine project team (PTUK, An-Najah, and Palestine Technical College)</li> <li>• Orientation to review goals, objectives and current status of MERC setup</li> <li>• Finalize topics and goals of MERC workshops</li> <li>• How can MERC be organized, equipped and managed to maximize the delivery of advanced services to assist faculty in developing digital content and instructional strategies for their courses and course sites?</li> </ul>   |
| <b>Monday<br/>July 18</b>   | <ol style="list-style-type: none"> <li>1. Teach mini-lesson</li> <li>2. Self- and peer-assessment</li> <li>3. Revise plan for next day's lesson</li> <li>4. Update wiki and blog</li> </ol>   | <ul style="list-style-type: none"> <li>• How can CCNMTL's <i>Design Research Methodology</i> be adapted to enhance the goal of MERC to serve as a hub for innovative teaching, learning and research using the latest advances in information and new media technologies?</li> <li>• How can MERC become a resource for best-practices for pre-service and in-service teachers and for professional development of faculty in the integration of educational technology across all courses and programs throughout the university?</li> </ul> |

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| <b>Tuesday<br/>July 19</b>  | <ol style="list-style-type: none"> <li>1. Teach mini-lesson</li> <li>2. Self- and peer-assessment</li> <li>3. Revise plan for next day's lesson</li> <li>4. Update wiki and blog</li> </ol>   | <ul style="list-style-type: none"> <li>• How can MERC be effectively integrated into the technical infrastructure, software environment, and networking environment of the university to maximize the effectiveness of its services to faculty and students?</li> <li>• What kinds of knowledge and skills should the University's technical architect(s) have so they can more effectively address the anticipated needs and ongoing development of MERC's programs and services?</li> </ul> |
| <b>Wed<br/>July 20</b>      | <ol style="list-style-type: none"> <li>1. Teach mini-lesson</li> <li>2. Summer school students fill out course evaluation (SurveyMonkey)</li> <li>3. Self- and peer-assessment</li> <li>4. Update wiki and blog</li> </ol>  | <ul style="list-style-type: none"> <li>• How can MERC serve to advance the capacity of faculty to utilize Wikis and Blogs in creating their own course management systems?</li> <li>• How can MERC promote the use of wikis, blogs, and other social networking tools to more effectively share course content, foster technological literacy, and create online communities of learning among students and instructors?</li> </ul>   |
| <b>Stage 5</b>              |   |   |
| <b>Thursday<br/>July 21</b> | <ol style="list-style-type: none"> <li>1. Critical reflections about lessons learned and best practices from the Capacity-Building Module (SurveyMonkey)</li> <li>2. Discuss goals &amp; objectives of upcoming Study Tours (at Teachers College) and Capacity-Building Modules (in Palestine)</li> <li>3. Brainstorm ideas for a national conference on technology education in Palestine (June/July 2012--?)</li> </ol> |   |